

**The Hampton Township Board
Annual Meeting Minutes
March 8, 2016 8:30pm**

ATTENDANCE

Chair Jim Sipe
Supervisor Doug Wille
Supervisor Dan Peine
Treasurer Leo Nicolai
Clerk Molly Weber

Planning Commission Jeremy Irrthum

This meeting was called to order by clerk, Molly Weber at 8:40pm. The Pledge of Allegiance to the flag was cited. Nominations for the Moderator were open. Nancy Schumacher nominated Molly but Molly didn't want to do both. **Doug Wille nominated Leo Nicolai. Dan Peine seconded it. Leo made a motion that nominations be closed. Doug Wille seconded it. Motion carried.**

Leo Nicolai read the remaining agenda for the rest of the meeting. Clerk, Molly Weber read the minutes from our 2015 Annual Meeting. **Jim Sipe made a motion to approve the minutes. Doug Wille seconded. Motion carried.**

Financial Report - The financial report of the township was read by Leo Nicolai. The beginning balance of the General Fund was \$193,000. Income was \$129,070.29. Expenses were \$190,227.48. That expense includes us putting \$100,000.00 from the General Fund into the Road and Bridge Fund. So that's why the Expenses on the General Fund are that high. The ending balance is \$132,423.74 which is adequate as we would have spent about \$90,000.00 like last year. The Road and Bridge fund we started with \$82,135.64. Income with the \$100,000.00 from the General Fund was \$285,166.47. Expenses were \$280,068.07. Ending Balance was \$87,234.00. Fire Fund was \$72,225.45. Income was \$41,481.44. Expenses were \$32,823.66. Ending Balance \$80,883.23. The Ending Balance in our Township is \$300,541.01. The CDs at the end of the year the ending balance on the number ending in 3819 is \$20,914.33. Certificate ending in 3783 ending balance is \$46,636.43. Cemetery certificate is \$7,000.00 certificate that stays there. That is the same as it has always been. Another part of our cemetery fund is the savings account (North Hampton Cemetery Fund). We had a balance of \$1,059.51 at the beginning of the year. Income from the CD that is income off the \$7,000.00 was \$52.80. We expensed out \$800.00 & put it in the General Fund to pay for the mowing of the cemetery. That is \$595.00. Ending balance in the North Hampton Cemetery Fund is \$312.31. The Escrow account balance is \$36,280.00 which we administer. Our Beginning Balance was \$347,942.02 and our Ending Balance in the checkbook is \$300,541.00 so we are about \$47,500.00 less ending balance than the last year but we still have enough balance to make everything work out. Per Leo Nicolai we will not be in a money problem. We spent more money this last year than we should have to spend again next year. Per Jim Sipe, we have more money in the bank then our total Levy so we should be okay. We have had \$282,000.00 Total Levied for the last 4 years. This year we got caught on a couple roads. Since it was a mild winter we are going to save some money there too. Roads are in pretty good shape. We have a few ditches to tune up. Per Leo we shouldn't

have any problems with the budget when we discuss that. Leo entertained a motion to accept the Financial Report. **Jim made a motion to accept the Financial Report. Dan Peine seconded it. Motion carried.**

Road Report- Doug Wille discussed the Road Report. He said the state of the Roads is good. We are trying to fix up the issue we have on Hogan. Otte's have a list of the roads they intended to rock this coming year, a piece of 250th is one of them and Jason said he will probably hold off on most of that in lieu of doing Hogan since it is in worse shape. Other than that until we do the Spring Road Tour, Doug doesn't really have any news. We had some big projects last year, the culvert on 250th and Lewiston Boulevard cost a lot too. Leo believes that Otte's are working for us so if we ask them to do something it should really be done. We have kind of slipped. Doug ran into some trouble last winter that shouldn't really have happened. Otte's contract is up for renewal this year so we need to put that on the March Board Meeting Agenda. We need to figure out what needs to be done there. We need to be a little more forceful since there have been some things that have never gotten done. Jeremy Irrthum mentioned that the CapX people need to fix the end of his road when they are completed with their work on their dime. That is what their Escrow money is for. **Joyce Nicolai made a motion to accept the Road Report. Jim Sipe seconded it. Motion carried.**

Board of Audit Report - The Financial Report covered a lot of this but Leo took it a little further and said we renewed a CD and put 2 CDs together and now we are up to 1% on them. That CD comes due in June. If we need money we just go after it. You pay a little penalty but it isn't enough to make a difference. On the Board of Audit, the checks and balances between, Leo & Joyce and the clerk, everything came out fine. Everyone balanced exactly the same. The Levy for payable in 2017 we went from last year at \$70,000.00 to \$60,000.00 for the General Fund. Road and Bridge we put at \$212,000.00 vs. the \$177,000.00 hoping we can get buy with spending less money and not having to transfer any money. Our Fire Fund is a little over-balanced but we are only going to Levy \$10,000.00. Last year it was at \$35,000.00. We switched sections last year so we didn't know what the charges were going to be. Grand total of our Levy will be \$282,000.00, same as last year. We just switched the money around and hopefully won't have to move it around again. With the Fire Fund at \$80,883.00 if we Levy \$10,000.00 then we have great plenty. Interesting statistic for estimated market value of real estate in Hampton Township is \$234,313,546.00. **Jim Sipe made a motion that we accept the Board of Audit Report. Joyce Nicolai seconded it. Motion carried.**

Jim Sipe made a motion to that we waive the reading of all the checks written and received. Doug Wille seconded. Motion carried.

Doug Wille made a motion that we approve the Levy for the General Fund of \$60,000.00. Jim Sipe seconded it. Motion carried.

Doug Wille made motion that we approve the Road and Bridge Levy for \$212,000.00. Jim Sipe seconded. Motion carried.

Joyce Nicolai made a motion to approve the Fire Levy for \$10,000.00. Doug Wille seconded. Motion carried.

Annual Election Report - 19 votes for Dan Peine. 2 undervotes. For the town question of appointed treasurer by the town board we had 15 yes and 4 no with 2 undervotes.

Jim Sipe had a question on Leo's term. He will finish it out until 2017. In 2017 the Treasurer position will change from elected to appointed by the Town Board.

Chloride bids - per Doug Wille let's put it on the agenda for March. Jeremy Irrthum thought the program worked well for the Planning Commission. He said the chloride just wasn't that good. Doug suggest we see about the guys from Randolph. The longer distance areas worked well. Now we have Quality Propane. We will talk about it at the March 15th meeting.

Jim Sipe brought up the fact that Jeanne reminded us that the Public Hearing fee was changed by a resolution in 2012 from \$1,000.00 to \$2,500.00. Jim sent an email to Troy with the 2012 resolution to Troy to see if we can just change the amount in the Ordinance before making copies of the manual. The manuals will be an April project. Molly Weber will print and post online after Jim confirms the question with Troy. This seems to be the only resolution that was missed in the updates.

Jim Sipe made a motion to have the Annual Meeting in 2017 the same day as the Election Day at 8:30pm. Doug Wille seconded it. Motion carried.

Board of Canvas will follow the Annual Meeting.

Jim Sipe will be up for election March 2017.

Doug Wille made a motion to adjourn the meeting at 9:25pm. Dan Peine seconded it. Motion carried.

Molly Weber
Clerk of Hampton Township

Signature: Molly W. Weber Date: 3/14/17

Leo Nicolai
Moderator

Signature: Leo Nicolai Date: 3-14-17